

## WELNEY PARISH COUNCIL

Minutes of the meeting of Welney Parish Council held at the William Marshall Centre, Hurn Drove, Welney on Tuesday 3 October 2017 at 7.30 pm.

### Present:

#### Parish Councillors

Cllr G Rainbird (Chairman)  
Cllr M Barker  
Cllr L Bombata  
Cllr P Edmunds  
Cllr P Gardiner  
Cllr K Goodger  
Cllr K Lind

#### District Councillors

Cllr D Pope  
~~Cllr V Spikings~~

#### County Councillors

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9 members of the Public  
Clerk

### ACTION

#### 1. Apologies for Absence

D/Cllr Spikings

#### 2. Declaration of Interests

Cllrs Gardiner & Edmunds declared an interest as members of RUG.

#### 3. Parish Council Vacancy

One application had been received. Cllr Goodger proposed that Donna Denyer be co-opted to the Parish Council with immediate effect, seconded by Cllr Gardiner and carried unanimously.

#### 4. Works to the River Banks

Brian Woolford, from the Environment Agency, and Brendan Saunders, from Jackson Hyder, gave an update on the works to the river banks. It is expected that the whole programme of works to the river banks will be completed by March 2021.

There have been some delays, so work is a bit behind schedule. The compound will be removed within the next month and will return next summer. Next year will be the final year using Welney as the base. The north footpath will re-open when the compound is removed.

Brian Woolford will ascertain the position with regard to licences for angling as there has been some disruption due to the works.

#### 5. (a) Public Participation

The following points were raised by members of the public:

- (i) Picnic Bench – Installation of the picnic bench will be considered at the Trustee Meeting.
- (ii) Car Park – This will be considered at the Trustee Meeting. There is a need for additional funding for this, so an approach will be made to Marshall's Charity.
- (iii) Mick Goodale Patio – Funding for this is available.
- (iv) Trod – Mr Bennett reported that Highways have started work on the trod from Stockyard Farm. Cllr Gardiner is meeting Andy Wallace next week regarding the

footpath from New Road to Hurn Drove and Mr. Bennett was invited to join this meeting.

- (v) MRC – Mr Loveday asked if there was a report from MRC. His comments regarding this were noted.
- (vi) Trustee Meetings – Concern was expressed regarding the apparent lack of feedback from the Trustee meetings. The Trustee is responsible for issues relating to the building. However, user groups are represented on the Management Committee.

#### **5. (b) Comments from District/County Councillors**

There were no issues to raise.

#### **6. Minutes of the Last Meeting**

The minutes of the meeting held on 5 September 2017 were proposed for adoption by Cllr Gardiner, seconded by Cllr Bombata with all in favour, and the Chairman signed the minutes as a correct record of the meeting.

#### **7. Matters Arising**

##### **(a) Sandgate Corner Meadow**

RUG have raised concern regarding the rent of £250 per annum. Cllr Bombata proposed that we write to the Borough Council to ask them to consider a peppercorn rent, seconded by Cllr Lind and carried unanimously. Clerk

##### **(b) Programme of Works to the River Banks – Environment Agency**

Nothing further to add.

#### **8. Finance**

##### **(a) Budgetary Statement**

Cllr Bombata presented the budgetary statement for September, which was received and noted.

The following invoices were agreed for payment by cheque:

Westcotec	£133.34
Clerk's salary (July & August)	£610.51

The remaining invoices for payment related to William Marshall Centre and would be agreed for payment at the Trustee meeting.

#### **9. Correspondence**

The schedule of correspondence was received.

- (a) NCF – Grant News
- (b) Norfolk ALC - Newsletters
- (c) NALC – Training – Data Protection
- (d) FLP – Playground Equipment
- (e) Citizens Advice – Appeal for funding support
- (f) Alpha Signs – Village sign manufacturers
- (g) A Goddard – Requesting information re ownership of land in Back Drove
- (h) V Pratley & J Loveday – Letter re unresolved issues – Referred to Trustee Meeting
- (i) NGF Play – Newsletter re Play Equipment
- (j) LCC Arts – Information re ownership of water tower for possible filming

- (k) Police Connect - Newsletters
- (l) BCKLWN – Council Tax Support Scheme 2018/19
- (m) E-On - Newsletter
- (n) Norfolk Community Foundation – Workshop for Funders
- (o) CPRE – Invitation to meeting on 21/11/17
- (p) KL Community Cinema Club - Newsletter
- (q) WNPCG – Consultation re items that should not routinely be prescribed in primary care
- (r) Environment Agency – Barrier Bank Works
- (s) NCC – Driving Safer for Longer
- (t) D Denyer – Poppy Wreaths for Remembrance Sunday Service. Cllr Bombata proposed that Councillors would collectively contribute to the provision of a poppy wreath on behalf of the Council, seconded by Cllr Goodger and carried unanimously. Cllr Denyer will arrange. DD

## 10. Planning Matters

The proposal to develop the Lady Fenn Farm site was discussed. As formal plans have not yet been submitted, the Council was unable to formally support the proposal at this time.

No new planning applications have been received.

## 11. Highway Matters

Cllr Gardiner has spoken to Andy Wallace, Highways, regarding the footpath from New Road to Hurn Drove and he will provide a price shortly. He has indicated that signage to the William Marshall Centre would be about £400.

Cllr Gardiner reported that the Highways Ranger did not contact him when they visited last month and, as such, he wasn't aware of any of the issues being addressed. The Clerk will follow this up with Highways. Clerk

Cllr Rainbird reported that he had been contacted by the Wildlife Trust regarding an otter being killed by a speeding car on Wash Road.

Following the recent overturned lorry at Tipps End, concern was expressed with regard to the overhanging trees encroaching onto the highway. Cllr Goodger proposed that a letter should be sent to householders who have overhanging trees or shrubs that encroach onto the highway, requesting that they cut them back, seconded by Cllr Edmunds and carried unanimously. A letter will be drafted and agreed at the next meeting.

## 12. Welcome Packs

Cllr Gardiner has redrafted the welcome pack. Information regarding the Sports & Social Club and Community Speedwatch should be included. Councillors' names should be included as an Appendix.

## 13. Council Equipment

The transfer of electronic council records from the previous Clerk's email was discussed. Whilst it was noted that there were hard copies of emails, it was felt that the electronic records should be transferred to the Council. This could be facilitated by getting emails forwarded to a new general email address. Cllr Bombata proposed that a general .gov.uk email address should be set up for the Clerk, seconded by Cllr Edmunds and carried unanimously.

It was noted that there was a laptop containing Welney archive pictures, together with a projector, screen and camera. This equipment should be stored securely in the hall.

**14. Training**

There is a training session for Councillors at Sprowston on 15 November 2017, which Cllrs Gardiner, Bombata and Denyer were available to attend. Cllr Rainbird proposed that those councillors who were free should attend this session and then cascade the training to those unable to attend, seconded by Cllr Bombata, carried by 7 votes to 1 against (Cllr Goodger).

**15. Community Litter Pick**

Following discussion it was agreed to arrange a combined litter pick and general tidy-up on Sunday 22 October 2017 at 10.30 am. Cllrs Gardiner and Denyer will arrange.

PG / DD

**14. Business/Information Cards**

Consideration was given to the provision of business cards for councillors. Cllr Gardiner will investigate and report back to the next meeting.

PG

**15. Items for Next Agenda**

No items.

In order to discuss private issues relating to the Clerk, Cllr Rainbird proposed to suspend Standing Order No 22(q) and to exclude members of the public, seconded by Cllr Edmunds, carried by 5 votes to 1 against (Cllr Goodger).

The public meeting closed at 9.35 pm.

**16. Parish Clerk**

In order to facilitate payment of salary to the Clerk, Cllr Rainbird had set this up on the HMRC site. It was agreed that this would be updated by the Clerk.

The contract for the Clerk has still to be agreed.

Issues regarding the employment of the Caretaker were discussed. The situation will be discussed with the Caretaker.

The meeting closed at 9.55 pm

Signed ..... Date .....